



3481-A South Evans Street \* Greenville, NC 27834  
Phone 252-756-6209 \* Fax 252-756-0437

# APPLICATION TO LEASE

Date Apartment Needed \_\_\_\_\_ Apartment Address Applying For \_\_\_\_\_ # BRs \_\_\_\_\_

**PERSONAL INFORMATION - PLEASE USE FULL NAME INCLUDING MIDDLE NAME (NO INITIAL, NO NICKNAME)**

Full Name \_\_\_\_\_ Date of Birth \_\_\_\_\_ Age \_\_\_\_\_  
 Cell Phone Number \_\_\_\_\_ Email Address \_\_\_\_\_  
 Spouse's Full Name \_\_\_\_\_ Date of Birth \_\_\_\_\_ Age \_\_\_\_\_  
 Spouse's Cell Phone Number \_\_\_\_\_ Email Address \_\_\_\_\_  
 Additional Occupants- List all occupants by Name, Sex and Age (Indicate if they are related or non-related roommates) \_\_\_\_\_  
 \_\_\_\_\_  
 Physical Address **LIST STREET NOT PO BOX** \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Home Telephone \_\_\_\_\_  
 How long have you lived at this address? \_\_\_\_\_ If renting, Current Landlord \_\_\_\_\_  
 Current Landlord's Phone Number \_\_\_\_\_ Current Rent Amount \_\_\_\_\_

**APPLICANT - CURRENT EMPLOYMENT**

Employer \_\_\_\_\_ Position \_\_\_\_\_  
 Employment Status: Full Time \_\_\_\_\_ Part Time \_\_\_\_\_ Salary/Hourly Rate \_\_\_\_\_ Number of hours worked per week \_\_\_\_\_  
 Address of Employer \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Telephone \_\_\_\_\_ Supervisor \_\_\_\_\_ Length of Employment \_\_\_\_\_

**SPOUSE'S CURRENT EMPLOYMENT**

Spouse's Employer \_\_\_\_\_ Position \_\_\_\_\_  
 Employment Status: Full Time \_\_\_\_\_ Part Time \_\_\_\_\_ Salary/Hourly Rate \_\_\_\_\_ Number of hours worked per week \_\_\_\_\_  
 Address of Employer \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Telephone \_\_\_\_\_ Supervisor \_\_\_\_\_ Length of Employment \_\_\_\_\_

**ADDITIONAL INCOME**

Amount Received \_\_\_\_\_ Type of Payment Received \_\_\_\_\_  
 How Often? \_\_\_\_\_ (Monthly? Per Semester?) If Child Support, is amount paid by the court? Yes No

**STUDENTS PLEASE FILL OUT THE FOLLOWING INFORMATION**

Status - Full Time Student \_\_\_\_\_ Part Time Student \_\_\_\_\_ Level - Freshman Sophomore Junior Senior Graduate  
 School/University \_\_\_\_\_  
 Parents' Names \_\_\_\_\_  
 Parents' Address \_\_\_\_\_  
 Parents' Home Telephone Number \_\_\_\_\_ Business Telephone \_\_\_\_\_  
Specify Mother or Father

**ADDITIONAL INFORMATION**

Who to notify in case of emergency \_\_\_\_\_ Telephone \_\_\_\_\_  
 Relationship to Applicant \_\_\_\_\_  
 Automobile Make \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_ License Plate No \_\_\_\_\_  
 Automobile Make \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_ License Plate No \_\_\_\_\_  
 Who do you know at this Complex? \_\_\_\_\_  
 Why are you moving from current address? \_\_\_\_\_

**PETS - We reserve the right to restrict dog breed/weight.**  
 Do you have any pets? \_\_\_\_\_ How many? \_\_\_\_\_ Cat/Dog/Other? \_\_\_\_\_ Dog breed & weight \_\_\_\_\_

**PAST RENTAL HISTORY**

Date: From \_\_\_\_\_ To \_\_\_\_\_ Address \_\_\_\_\_  
 Landlord/Agent \_\_\_\_\_ Telephone \_\_\_\_\_ Monthly Rent \$ \_\_\_\_\_  
 Date: From \_\_\_\_\_ To \_\_\_\_\_ Address \_\_\_\_\_  
 Landlord/Agent \_\_\_\_\_ Telephone \_\_\_\_\_ Monthly Rent \$ \_\_\_\_\_

**Have you ever forfeited (or lost) a security deposit to a past Landlord? If yes, explain** \_\_\_\_\_  
**Has a judgment ever been filed against you for non-payment of debts or rent? If yes, explain** \_\_\_\_\_  
**Have you ever been evicted from your home/apartment? If yes, explain** \_\_\_\_\_  
**Do you have a criminal record? If yes, explain** \_\_\_\_\_

Applicant Initial \_\_\_\_\_ Spouse Initial \_\_\_\_\_

Wainright Property Management does not discriminate in the rental of dwellings and in other housing-related transactions, based on race, color, national origin, religion, sex, familial status (including children under the age of 18 living with parents or legal custodians, pregnant women, and people securing custody of children under the age of 18), and handicap (disability).

Wainright Property Management Requires the following:

\*Applicant must meet the rent-to-income ratio. Applicant's weekly income must meet or exceed the monthly rent amount. For example, if you want to rent an apartment with the monthly rent of \$565, you must show verifiable income in the amount of \$565 or more per week. We do consider combined income of spouse/roommate to meet rent-to-income ratio requirements. Child support is considered only if paid by the court. We require proof of income in the form of paystub, employment contract, W2, and/or income tax return. Other forms of income that may be considered include but are not limited to the following: student loans/grants/scholarships, SSI, Disability, and Retirement. You will be asked to show proof of any income.

\*WPM will only allow a co-signer for full-time students. A parent or guardian may co-sign if the Applicant meets the following requirements: (1) Applicant is a full-time student. (2) Applicant does not income qualify. The Parental Guarantee form must be signed in the presence of a Notary if not witnessed by a WPM staff member. If Applicant is a full-time student who works full-time, a co-signer is not allowed.

\*Applicant must credit qualify. We will pull a credit report for each Applicant and/or Guarantor. Credit Score is considered only for specials. WPM does not require a certain score for approval. Approval or Denial is based on the content of the credit report rather than a score. Applicant may have a high credit score but be denied based on content of credit report. Items for which an Application may be denied include but are not limited to the following: (1) significant number of negative accounts-including medical accounts (2) collection/judgment from prior rental/apartment (3) bankruptcy (4) foreclosure.

\*WPM may pull criminal record for every Applicant. WPM reserves the right to deny any Applicant based on criminal record.

\*Rental History will be verified. If Applicant has current or prior rental history, WPM requires contact information so that we may verify payment history and tenancy.

\*WPM charges a non-refundable Application Fee per Applicant. Married couples are charged only one fee.

WPM reserves the right to Approve/Deny any Application based on the discretion of Management.

*It is my understanding that this Application is preliminary only and involves no obligation of the owner or its Agent to approve this Application or to deliver occupancy of the proposed premises. If this Application is accepted, the security deposit will be applied to the lease and damages agreement and Applicant forfeits all claims to the security deposit as liquidated damages if Applicant cancels after acceptance.*

*The above information is true and accurate to my knowledge. By signing this application, I give permission to Wainright Property Management, LLC to verify by phone/fax or other means any information I have listed. I also understand that my credit will be verified by a credit report and hereby authorize such verification. I understand my criminal record will be verified by a criminal record report and hereby authorize such verification. In addition, I agree to pay a reasonable non-refundable fee for said application process, including but not limited to credit/criminal record report.*

Applicant has read and understands the requirements for Application.

_____ Signature of Applicant	_____ Social Security No.	_____ Date
_____ Signature of Spouse	_____ Social Security No.	_____ Date

How did you hear about Wainright Property Management, LLC? \_\_\_ Daily Reflector \_\_\_ For Rent Signs \_\_\_ Mixer \_\_\_ Internet \_\_\_ Yellow Page \_\_\_ WITN TV \_\_\_ East Carolinian \_\_\_ Rental Guide/Apartment Finder \_\_\_ ECU Univ. Web Page \_\_\_ I was a Previous Tenant of Wainright \_\_\_ Personal Reference-Write in name/address of reference if WPM Tenant

**NOTICE: Rental rates based on a 12-month contract and current market conditions. Additional fees and increased rental rate applies to short-term lease. Pre-lease requires 12-month contract. No special applies with short-term lease or pre-lease.**

WPM USE  
PHOTO ID ATTACHED \_\_\_\_\_  
PET PHOTO ATTACHED \_\_\_\_\_  
Fee Paid \_\_\_\_\_  
Please initial & date fee paid, indicate check number or cash

**NOTE: IF MOVING IN WITHIN TEN DAYS OF PAYMENT OF SECURITY DEPOSIT, SECURITY DEPOSIT MUST BE PAID WITH MONEY ORDER OR CASHIER'S CHECK. PRO-RATED RENT PLUS RENT FOR THE NEXT FULL MONTH WILL BE CHARGED IF MOVING IN WITHIN TEN DAYS OF THE LAST DAY OF THE MONTH.**

**NON-REFUNDABLE APPLICATION FEE \$25**  
**PLEASE MAKE MONEY ORDER PAYABLE TO KEITH WAINRIGHT**  
**\*\*\*CASH PAYMENT ACCEPTED FOR APPLICATION FEE ONLY\*\*\***